

**UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST**

**TRUST BOARD – RECONFIGURATION PROGRAMME**

**MEETING TO BE HELD ON THURSDAY 4 FEBRUARY 2021 FROM 2.00PM – 4.30PM**

**MICROSOFT TEAMS VIRTUAL MEETING**

**AGENDA**

\*\*\* ***Please take the papers as read*** \*\*\*

Item no.	Item	Paper ref:	Lead	Indicative timing
<b>1.</b>	<b>APOLOGIES AND WELCOME</b>			
	To receive any apologies for absence.			-
<b>2.</b>	<b>DECLARATIONS OF INTERESTS</b>		<b>Chairman</b>	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
<b>3.</b>	<b>MINUTES</b>			2.00-2.05pm
	To confirm the Minutes of the 7 January 2021 virtual Trust Board Reconfiguration Programme meeting. <i>For approval</i>	<b>A</b>	<b>Chairman</b>	
<b>4.</b>	<b>MATTERS ARISING</b>			2.05-2.10pm
	Action log from the Trust Board Reconfiguration Programme meeting. <i>For approval</i>	<b>B</b>	<b>Chairman</b>	
<b>FOR EXPLORATION</b>				
<b>5.</b>	<b>KEY ISSUES FOR DISCUSSION/DECISION</b>			
<b>5.1</b>	<b>REPORT BY THE CHAIRMAN</b>	<b>C</b>	<b>Chairman</b>	2.10-2.15pm
<b>5.2</b>	<b>EMBEDDING EQUALITY, DIVERSITY AND INCLUSION INTO RECONFIGURATION</b>	<b>D</b>	<b>Ms A Onyemah, Head of Equality, Diversity and Inclusion</b>	2.15-2.30pm
<b>5.3</b>	<b>RECONFIGURATION PROGRAMME – UPDATE, including EMCHC Update and Finance Update (paper E1), also:-</b> <ul style="list-style-type: none"> <li>• Travel Planning Support and Development (paper E2– Director of Estates and Facilities) and</li> <li>• Risk Update (paper E3 – Director of Estates and Facilities)</li> </ul>	<b>E1-E3</b>	<b>Director of Estates and Facilities / Reconfiguration Programme Director / Director of Communications and Strategy</b>	2.30-3.00pm
<b>6.</b>	<b>QUESTIONS FROM THE PUBLIC AS NOTIFIED IN ADVANCE OF THE MEETING</b>	-	<b>Chairman</b>	3.00-3.10pm
<b>7.</b>	<b>ANY OTHER BUSINESS</b>	-	<b>Chairman</b>	
<b>8.</b>	<b>DATE OF NEXT MEETING</b>	-		
	The next Trust Board Reconfiguration Programme meeting will be held virtually on Thursday 4 March 2021 from 2pm.			

<b>9.</b>	<b>EXCLUSION OF THE PRESS AND PUBLIC</b> It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 10-14).	-		
<b>5 minute comfort break (3.10-3.15pm)</b>				
<b>10.</b>	<b>DECLARATIONS OF INTERESTS</b>	-	<b>Chairman</b>	-
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the confidential agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
<b>11.</b>	<b>MINUTES</b>			3.15-3.20pm
	To receive the confidential Minutes from the 7 January 2021 Reconfiguration Programme Trust Board meeting.	<b>F</b>	<b>Chairman</b>	
<b>12.</b>	<b>MATTERS ARISING</b>			3.20-3.25pm
	To receive the confidential action log from the 7 January 2021 Reconfiguration Programme Trust Board meeting.	<b>G</b>	<b>Chairman</b>	
<b>FOR EXPLORATION</b>				
<b>13.</b>	<b>KEY ISSUES FOR DISCUSSION/DECISION</b>			
13.1	<b>CONFIDENTIAL REPORTS BY THE DIRECTOR OF ESTATES AND FACILITIES AND THE RECONFIGURATION PROGRAMME DIRECTOR</b>	H1 & H2	<b>Director of Estates and Facilities / Reconfiguration Programme Director</b>	3.25-4.25pm
<b>14.</b>	<b>ANY OTHER BUSINESS</b>	-		4.25-4.30pm

Gill Belton  
Corporate and Committee Services Officer